

Shipton Parish Council

**Minutes of ANNUAL Parish Council meeting
16TH May 2018**

	<p>Please note that in order to reduce delays for guest speakers the meeting did not follow the agenda order. Topics have been reported in order of the meeting.</p>	Action
Co option	<p>Paul Kealy was co opted and welcomed onto the Parish Council.</p>	
1a	<p>Election of Chairman Richard Brown was nominated as Chair by Julia Mangan and seconded by Dick Bradford.. Richard Brown accepted the position of Chair</p>	
1b	<p>Election of Vice Chair Dick Bradford was nominated as Vice Chair by Richard Brown and seconded by Julia Mangan. Dick Bradford accepted the position of Vice Chair.</p>	
2	<p>Members of the Public Forum A resident asked about the ivy growing on the trees on the verges on the corner and into the village by Middle Farm corner. It was agreed that the Parish Council will contact Highways for advice. Discussion took place regarding the property owned by Mr Moon in the village which is still in a dangerous state. It was agreed that the Parish Council will try to make contact with Mr Moon again. It was noted that planning applications shown on the Cotswold District Council website do not specify which part of Shipton (Ocliffe, Solers) is involved. Parish Council will enquire about this</p>	<p>Contact Highways for advice</p> <p>Contact Mr Moon</p> <p>Parish Council to enquire</p>
5	<p>Cllr Paul Hodgkinson – GCC Councillor Cllr Hodgkinson talked about the Highways and reminded the audience about the Pothole Hotline – 08000 514514. He advised that Amey will be replaced as the Highways contractor in March 2019. Several major roads, including the A40 and A435 are due to be resurfaced in the coming months. He advised that he has some funds available for local Highways issues such as signage needs etc. Also the Lengthsman Scheme which is available for blocked drains, dirty signs etc. All requests need to be made to Cllr Hodgkinson. There is also a Community Fund available for community projects.</p> <p>The Chair thanked Cllr Hodgkinson for the village gates on Syreford Road and enquired about the half -erected gates on Bees Lane.</p> <p>Cllr Robin Hughes Cllr Hughes from CDC reminded the audience that CDC is responsible for Social Services, Planning, refuse and rates collection and elections. The District Council is now sharing services and resources with W Oxon and Forest of Dean under the umbrella of Publica Ltd. The new Local Plan should be in place by August or September this year The Affordable Housing target for the Cotswolds has been met, and almost doubled.</p> <p>PC Jason Page addressed the audience and discussed crime in the area. He reassured the audience that Stow Police station would be staying open for the foreseeable future. He commented that CCTV for the village would be a good idea and suggested that the Parish Council contact Lechlade as they have recently done this. Discussion took place concerning parking on pavements in the village and blocking pavements and he advised that the Parish Council may put notices on car windscreens. He thanked the Parish for its help with the Speedwatch campaign and asked anyone to report any suspicious activity by either telephone (101) or email to force.controlroom@gloucestershire.police.uk or online at https://www.gloucestershire.police.uk/do-it-online/report-a-crime-or-provide-information-anonymously/</p> <p>Richard Bromwich addressed the audience on behalf of the Reading Room Committee. He explained that the Planning Permission for the refurbishments have now been approved and the emphasis will now be on raising funds. The AGM for the Reading</p>	<p>Requests to PH</p> <p>Clerk to contact Lechlade PC</p>

	Room committee is 1 st June – all welcome! The Public Works Loan which will need to be taken out by the Parish Council will probably be in the next (2019-2020) financial year. The Parish Council will liaise with the Reading Room committee about budgets nearer the time.																																					
3	Apologies –All Councillors present.																																					
4	Declaration or renewal of Pecuniary Interests – none declared.																																					
6	Approval of minutes from the Council meeting held in January 2018 Approved, Signed and dated by Chair																																					
7	<p>Actions from the meeting above</p> <ul style="list-style-type: none"> Welcome Pack – There have been several new people moved into the village and it was agreed that the welcome pack will be updated and sent out to new residents, It was noted that the welcome pack is also available to download on the website. www.shiptonvillage.com Pete Kealy and Richard Brown will look at siting a grit bin on Dark Lane, on the stretch of lane from the traffic lights to Middle Farm Corner. Tree Warden – there have been no volunteers for this position yet Lloyds Bank – this account is now open and operational The grant for an A40 crossing was not successful. There has been correspondence from a concerned resident about accidents on the A40. It was agreed to send details of any accidents known to Highways. The village gates at the Syreford Road entrance have now been installed. Thanks, given to Cllr Hodgkinson Standing Orders – these have been approved and adopted by the Parish Council Playground Update – no further action at present Financial Regulations – these were adopted by the Parish Council Risk Assessments- these have been modified and approved by the Parish Council Training – Richard Brown will go on a course for new Chairs Trees on the Green – the middle tree is dying and unsafe. Dick Bradford offered to look at this and to get advice from an arborist. 	<p>Pete Kealy to send welcome pack to new residents</p> <p>Pete Kealy to look at grit bin location</p> <p>Report to Highways re: accidents on A40</p> <p>Clerk to book</p> <p>Dick Bradford to look at tree</p>																																				
8	<p>Finance</p> <p>Payments to be made/ already made this financial year were authorised:</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Amt</th> <th>Cheque No</th> </tr> </thead> <tbody> <tr> <td>Traffic Technology</td> <td>4620.00</td> <td>04</td> </tr> <tr> <td>M J Lewis</td> <td>100.00</td> <td>09</td> </tr> <tr> <td>Orchard Building Services</td> <td>120.00</td> <td>10</td> </tr> <tr> <td>PATA</td> <td>25.00</td> <td>11</td> </tr> <tr> <td>Clerk Pay</td> <td>444.45</td> <td>12</td> </tr> <tr> <td>GAPTC membership</td> <td>98.70</td> <td>13</td> </tr> <tr> <td>M J Lewis</td> <td>160.00</td> <td>14</td> </tr> <tr> <td>GAPTC</td> <td>16.90</td> <td>15</td> </tr> <tr> <td>Community Heartbeat</td> <td>282.00</td> <td>16</td> </tr> <tr> <td>Community Heartbeat</td> <td>120.00</td> <td>17</td> </tr> <tr> <td>Community First Insurance</td> <td>345.40</td> <td>18</td> </tr> </tbody> </table> <p>It was agreed to scan and send the Annual Governance Statement to all Parish Councillors to review before signature by Chair and RFO. The insurance renewal has been received and is in accordance with the assets register</p>	Name	Amt	Cheque No	Traffic Technology	4620.00	04	M J Lewis	100.00	09	Orchard Building Services	120.00	10	PATA	25.00	11	Clerk Pay	444.45	12	GAPTC membership	98.70	13	M J Lewis	160.00	14	GAPTC	16.90	15	Community Heartbeat	282.00	16	Community Heartbeat	120.00	17	Community First Insurance	345.40	18	
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9	Highways The VAS speeding sign has been well received by the residents. There is some software to analyse data. Richard Brown will look into this to see if it is needed and advise the Parish Council	Richard Brown to review																																				
10	Village Meeting The village meeting (and Parish Council annual assembly) will take place on 1 st June during the Reading Room committee AGM. The Chair will prepare a report showing the Parish Council's actions over the last 12 months. It was agreed to ask attendees for ideas for the Parish Council, such as benches or other seating in the village.	Richard Brown to prepare a report																																				

11	<p>Emergency Plan This has now been reviewed and will be put in place at the meeting on 1st June for residents to complete. It will be emailed nearer the autumn and available on the website.</p>	Clerk to bring blank forms to meeting
12	<p>Newsletter It was agreed that the Clerk will write a short piece for the Parish Magazine after each meeting.</p>	Clerk to submit to Parish Mag
	<p>Dates for next meeting: 15th August – Dick Bradford has already sent his apologies Dates for the rest of the year will be added at the next meeting.</p>	
	<p>The Chair thanked Paul Morrish for his time and hard work as Chair and it was agreed to write to him to express thanks. It was commented that it was good to see the bench back in place by the phone box.</p>	